# EMPLOYEE ON-BOARDING CHECK

# A NEW EMPLOYEE RETENTION TOOL

The first days, weeks and months are pivotal for new hires. It's a critical time for them to learn the ropes, build rapport and feel welcomed,

Do you know if your employees have all they need to be successful?



### WHAT IS EMPLOYEE ON-BOARDING CHECK?

- A short online survey designed to give organizations a means to spot new employees who may be at risk during their first days, weeks or months on the job.
- Surveys are implemented by Readex using our portalbased survey tool offering a standardized, real-time and economical experience.
- Included is an Action Alert system which instantly identifies responses from a new employee who might be having issues. You'll have the opportunity to connect with them immediately and make things right.



### **HOW DOES IT HAPPEN?**

- When you want to run an Employee On-Boarding Check survey, you supply Readex with the email addresses of new employees. The email file can include as many as you want. There is no limit.
- Readex manages the survey process, including the sending of survey invitations. We send a total of two to maximize participation, which typically averages 25 - 35%.
- You sit back, watch responses come in and follow up on any Action Alerts.





### THE SIZZLE: ACTION ALERTS

An Action Alert is triggered when a survey respondent answers a question at or below settings you establish. Your point person will receive an email that looks like this:

You have received an Action Alert from your current Employee On-Boarding Check survey wave.

The information is as follows:

**List Employee**: ABC Corporation

List Email: rsmith@abc.com

**List Contact**: Rose Smith

<u>click here</u> to view this and all Action Alerts.

Please DO NOT reply to this email. It is an unmonitored account.





### **HOW IS INFORMATION REPORTED?**

We use a real-time, online dashboard summarizing key data - all desktop, tablet and mobile enabled.

Click on "Menu" and access all data from all Check studies.





### **DASHBOARD**













## SUBSCRIPTION PRICING



Annual Fee of \$500, which includes the first survey.



Each survey event thereafter is \$100. This assumes there are no changes to the questionnaire. If editing the questionnaire, reporting website or survey invitations is required we will provide a quote.



Example: 5 surveys per year, \$500 + \$400 = \$900.



If an existing client wishes to add a <u>new</u> survey, we will discount the Annual Fee by 50%.







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Please contact us if you'd like to talk more specifically about your situation.

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